

2014-15

IQAC Meeting

18/07/2014

A meeting of IQAC was held on 18/07/2014 at 12:00p.m. in the conference hall for the following works:

AGENDA

- 1) Regarding fund by UGC pertaining to IQAC cell.
- 2) Discussion regarding UGC for ICT use.
- 3) To organise work and duties for NAAC'S peer team which is coming in the month of August.
- 4) Information to be given to the teachers about celebration of Independence Day on 15th August.
- 5) Organise various activities under Saptadhara.
- 6) Filling up University examination forms and analysis of examination results.
- 7) Organise "Welcome Program" for college freshers.
- 8) To introduce SMS facility to keep students updated on institutional information.

RESOLUTION

- 1) Resolved to utilise UGC fund sanctioned for IQAC cell as per UGC and University guidance
- 2) To utilise UGC fund for ITC in college.
- 3) Entrusted staff members with responsibilities regarding peer team and accomplish them within a definite time period.
- 4) NSS/NCC teachers-in-change were acquainted with Independence Day programme and its organisation.
- 5) To inform teachers-in-change of various Saptadhara program about various activities and their subsequent organisation.
- 6) Resolved to assign responsibility to the staff-members of administrative section to carry out admission process for the session 2014-15 and analysing of examination result of University examination April/May 2014.
- 7) Resolved to give responsibility to organise 'welcome program' for the freshers to the continued staff.
- 8) To introduce SMS facility for institutional information to the student got finalised.

All the above resolutions were unanimously approved by the undersigned :

<u>Name</u>	<u>Designation</u>	<u>signature</u>
1.Prin.Dr.H.A.Desai	Chair person	
2.Dr.M.U.Daru	Co-ordinator	
3.Dr.H.M.Tandel	"	
4.Pro.K.A.Vyas	"	
5.Dr.A.L.Tandel	"	
6.Pro.M.B.Machchi	"	
7.Pro.K.P.Chavda	"	
8.Sri Rajeshbhai Keni	"	
9.Sri Dilipbhai Shah	Ex-Trustee	

ACTION TAKEN REPORT

All the above resolutions were implemented as per schedule.

  
Principal  
Smt. C. D. J. Rofel Arts &  
Smt. I.S.R.A. Rofel Commerce College-Vapi