



**Smt. C.D. Jhobalia ROFEL Arts &
Smt. I.S.R.Achchhariwala ROFEL Commerce College**

NAAC Re-Accredited 'B+' Grade

ACADEMIC YEAR-2020-21

NOTIFICATION OF CONSTITUTING MENTORS

The following faculties and seniors are hereby allotted the duty of mentors to the students assigned. They are bound to follow the instruction given by the principal. The quarterly report of the mentoring students has to be submitted to the principal.

Circular: (For mentoring system) Academic Year: 2020-21

- In order to maintain uniformity in giving instructions to students, all counselors are requested to cover the following in their first meeting with the Students.
- For the mentoring system allotted 50 students for each mentors. For the smooth administration of the system senior students are allotted under each mentor.
- The counseling group will remain same for the entire academic year irrespective of roll nos. reshuffling in the second term.
- Regular counseling report will be submitted at the end of the year. The phone numbers of the students will also be provided.
- Despite all efforts some students may still choose to bunk classes. But the efforts in trying to contact him/her and must be visible. Therefore, all are requested to maintain a record of phone calls made in the sheet provided More attention needs to be paid to students who are irregular.
- All Counselors are requested to conduct the counseling every Saturday at a fixed venue decide by the counselor.
- Counselor should also take feedback about academic and other issues the students might be facing.
- It has been seen that quite a few students are not aware of the counselor's name. Hence all counselors are requested to start off by introducing themselves and sharing their phone number.
- Instruct and guide the students regarding mentor system.
- As a special slot has been allotted for counseling session every Saturday, the counselors must inform the students where they will meet every Saturday.
- Explain to students that it is important to inform the counselors in writing before they talk.
- Explain the importance of adequate attendance, Give a brief idea about how subjects are allotted at Semester III and what career opportunities are available in this field.
- Inform them about add on courses offered are institute. Insist on wearing of ID Cards.
- Inform them about opportunities available in co-curricular activities like NSS, NCC.
- Inform them about Wi Fi, Intranet and other facility. Explain Academic System & Examination pattern.

**Details of mentor and Allotted Students for Academic and stress Related Issues
Academic Year: 2020-21**

Group No.	Name of Mentor	Students Assigned		
		Class	Roll No From ___ To ___	Total
1.	Prof. A. L. Tandel	F.Y.B.A. DIV- I	01 to 30	30
2.	Prof. N.K Patel	F.Y.B.A. DIV- I	31 to 65	35
3	Dr. K. A. Vyas	F.Y.B.A. DIV -II	101 to 142	42
4	Prof. A.L.Mehta	F.Y.B.A. DIV -II	143 to 187	45
5	Dr. J. C. Parmar	S.Y.B.A. DIV-I	01 to 81	81
6	Dr. A. B. Naik	S.Y.B.A. DIV-II	01 to 74	74
7	Dr. I.P.Patel	T.Y. B.A. DIV-I, II	01 to 37	37
8	Prof. K.P.Chavda	T.Y. B.A. DIV- III	01 to 42	42
9.	Prof. J.I.Desai	F.Y. B.Com DIV- I,	01 to 130	130
10	Prof. M.G.Thanki	F.Y. B.Com DIV II	131 to 260	130
11	Dr.J.A. Patel	F.Y. B.Com DIV-III	261 to 343	83
12	Prof. M. B. Machhi	S.Y.B.Com DIV I	01 to 130	130
13	Dr. H. M. Tandel	S.Y.B.Com DIV-II	131 to 260	130
14	Prof. K. M. Gohil	S.Y.B.Com DIV-II	261 to 365	104
15	Dr. R. B. Mehta	T.Y.B.Com DIV I	01 to 130	130
16	Dr. V. S. Pathak	T.Y.B.Com DIV II	131 to 260	130
17	Prof. Parul Bhanwadia	F.Y.B.Com (EM)	01 to 42	42
18	Prof. Reepal Tandel	S.Y.B.Com (EM)	01 to 56	56
19	Prof. Nidhi Vaidya	T.Y.B.Com (EM)	1 to 48	48
20	Ms. Hiral Patel	MA (ECONOMICS)	1 to 81	81
21	Prof. Parul Bhanwadia	M.Com (EM)	1 to 13	13
22	Dr. M.U.Daru	M.Com (GM)	1 to 51	51

Note:

1. Students, who are having stress related issues our faculty Dr. Khyatiben A. Vyas from Psychology, help then Psychological to overcome through Personal counselling.
2. Following senior students also guide & help other junior Students in all sphere
 - Ahir Divyaben Ramubhai
 - Chaudhari Alandiben Sonehbhai
 - Harshil J.Patel
 - Dhodi Chandani Babubhai

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Rofel Commerce College, Vapi

COUNSELLING

Annual Report

2020-21

Sr. No	Name Of Mentee	Class/Roll No.	Problem	Action Takes	Remark
1	Dr. H.A. Desai	FYBCOM (Sem-1)	During Corona, first year b.com students were given counselling by the Principal on online platform regarding college, admission, internal, subject selection, exam pattern. The principal had motivated them to participate online on each of the activity of the college and also told them to contact college for any kind of issue.		
2	Dr. K.A.Vyas	FYBA (Sem-1)	Covid-19 could not stop a counsellor to motivate the learners. Internet has made many things easy. Our Psychology Faculty Dr. K.A. Vyas had inspired F.Y.B.A Students regarding subject selection in their first year of college. Many students are very much confuse and worried about college atmosphere. Dr. Vyas had eased them and made them aware of College, rules and regulation, NSS, NCC, various activities and assured them to feel free to contact her whenever they need her.		
3	Dr. M.U Daru	MA/ MCOM (Sem-1)	Dr. M.U Daru has inspired master degree students through online class, many of them were worried about how to learn practical subjects in online class, Dr. Daru motivated them, not to lose hope they can still score high if they paid attention during online classes.		



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ACADEMIC YEAR-2021-22

NOTIFICATION OF CONSTITUTING MENTORS

The following faculties and seniors are hereby allotted the duty of mentors to the students assigned. They are bound to follow the instruction given by the principal. The quarterly report of the mentoring students has to be submitted to the principal.

Circular: (For mentoring system) Academic Year: 2021-22

- In order to maintain uniformity in giving instructions to students, all counsellors are requested to cover the following in their first meeting with the Students.
- For the smooth administration of the system senior students are allotted under each mentor.
- The counseling group will remain same for the entire academic year.
- Regular counseling report will be submitted at the end of the year.
- Despite all efforts some students may still choose to bunk classes. But the efforts in trying to contact him/her and must be visible. Therefore, all are requested to maintain a record of phone calls made in the sheet provided More attention needs to be paid to students who are irregular.
- All Counselors are requested to conduct the counseling once in a week at a fixed venue decide by the counselor.
- Counselor should also take feedback about academic and other issues the students might be facing.
- It has been seen that quite a few students are not aware of the counselor's name. Hence all counselors are requested to start off by introducing themselves and sharing their phone number.
- Instruct and guide the students regarding mentor system.
- As a special slot has been allotted for counseling session every Saturday, the counselors must inform the students where they will meet.
- Explain the importance of adequate attendance, Give a brief idea about how subjects are allotted at every Semester and what career opportunities are available in this field.
- Inform them about add on courses offered are institute. Insist on wearing of ID Cards.
- Inform them about opportunities available in co-curricular activities like NSS, NCC.
- Inform them about Wi Fi, Intranet and other facility. Explain Academic System & Examination pattern.

**Details of mentor and Allotted Students for Academic and stress Related Issues
Academic Year: 2021-22**

Group No.	Name of Mentor	Students Assigned		
		Class	Roll No From ___ To ___	Total
1.	Prof. N.K Patel	F.Y.B.A. DIV- I	01 to 55	55
	Dr. J.C Parmar			
2.	Dr. K. A. Vyas	F.Y.B.A. DIV -II	01 to 75	75
3.	Prof. M.G.Thanki	S.Y.B.A. DIV- I	01 to 40	40
4	Prof. A.L.Mehta	S.Y.B.A. DIV -II	41 to 97	57
5	Dr. I.P.Patel	T.Y. B.A. DIV-I, II	01 to 59	59
6	Dr. A.B.Naik	T.Y. B.A. DIV- III	60 to 128	68
7.	Dr. M.U.Daru	F.Y. B.Com DIV- I	01 to 150	150
8	Prof. J. I. Desai	F.Y. B.Com DIV-II	151 to 300	130
9	Dr.J.A. Patel	F.Y. B.Com DIV-III	301 to 451	151
10	Prof. M. B. Machhi	S.Y.B.Com DIV I	01 to 100	100
11	Dr. H. M. Tandel	S.Y. B.Com DIV-II	101 to 200	100
12	Prof. K. M. Gohil	S.Y. B.Com DIV-III	201to 280	80
13.	Dr. R. B. Mehta	T.Y.B.Com DIV I	01 to 150	150
14	Prof. Bhargav Paghadal	T.Y. B.Com DIV-II	151 to 297	147
15	Prof. Parul Bhanwadia	F.Y.B.Com (EM)	01 to 53	53
16	Prof. Nidhi Vaidya	S.Y.B.Com (EM)	01 to 37	37
17	Prof. Reepal Tandel	T.Y.B.Com (EM)	01 to 54	54
18	Prof. K.P.Chavda	MA (ECONOMICS)	01 to 32	32
19	Ms. Yogita Patel	MA (ECONOMICS)	01 to 58	58
20	Prof. Parul Bhanwadia	M.Com (EM)	01 to 12	12
21	Dr. M.U.Daru	M.Com (GM)	01 to 84	84

Note:

1. Students, who are having stress related issues our faculty Dr. Khyatiben A. Vyas from Psychology, help then Psychological to overcome through Personal counselling.
2. Following senior students also guide & help other junior Students in all sphere
 - Anjali Kahar
 - Arekar Parthavi S.
 - Patel Umang
 - Yadav Pooja

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2021-22

Sr. No	Name Of Mentee	Class/Roll No.	Problem	Action Takes	Remark
1	Krishna Ugami	FYBA 55	Not getting admission, she got admission in Valsad college and feeling anxiety because of travelling issue, the family decided to quit the studies	Dr. J.C.Parmar helped her getting admission in our college, choosing subject, she talked with her family members and make them understand.	Students happily studying at present.
2	Bhavik Halpati	FYBA 61	Active in NCC, Yet due to poor back ground and family responsibility, the students lost his path of righteous	Dr. J.C.Parmar helped him, counsel him, and made him understand the reality of life and to take responsibility positively	Student is active in all sphere
3.	Gargi Tiwari	T.Y.B.Com	Student is having psychological stress issue regarding career option, examination stress and having suicidal thoughts.	Dr. K.A. Vyas, Psychology Faculty, counseled her and gave her hope that she can do anything in her life. Even Dr. Vyas totally helped her in overcoming her suicidal thoughts.	The students passed her final year with good score
4.	Mitasha Mistry	T.Y.B.Com (EM)	Study Fear, mentally Disturb	Prof. Parul Bhanvadia contacted her parents and discussed her issue with them, gave her a counseling for overcoming her stress.	Student is studying confidentially.
5.	Arya Nair	T.Y.B.Com (EM)	Study Fear, career choice fear	Prof. Nidhi counselled her and show her a path of various career option. Also met with her parents to discuss the same.	The student is studying in B.Ed.



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ACADEMIC YEAR-2022-23

NOTIFICATION OF CONSTITUTING MENTORS

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Circular: (For mentoring system) Academic Year: 2022-23

- In order to maintain uniformity in giving instructions to students, all counsellors are requested to cover the following in their first meeting with the Students.
- For the smooth administration of the system, senior students are allotted under each mentor.
- The counseling group will remain same for the entire academic year.
- Regular counseling report will be submitted at the end of the year.
- Despite all efforts some students may still choose to bunk classes. But the efforts in trying to contact him/her and must be visible. Therefore, all are requested to maintain a record of phone calls made in the sheet provided More attention needs to be paid to students who are irregular.
- All Counselors are requested to conduct the counseling once in a week at a fixed venue decide by the counselor.
- Counselor should also take feedback about academic and other issues the students might be facing.
- It has been seen that quite a few students are not aware of the counselor's name. Hence all counselors are requested to start off by introducing themselves and sharing their phone number.
- Instruct and guide the students regarding mentor system.
- As a special slot has been allotted for counseling session every Saturday, the counselors must inform the students where they will meet.
- Explain the importance of adequate attendance, Give a brief idea about how subjects are allotted at every Semester and what career opportunities are available in this field.
- Inform them about add on courses offered are institute. Insist on wearing of ID Cards.
- Inform them about opportunities available in co-curricular activities like NSS, NCC.
- Inform them about Wi Fi, Intranet and other facility. Explain Academic System & Examination pattern.

**Details of mentor and Allotted Students for Academic and stress Related Issues
Academic Year: 2022-23**

Group No.	Name of Mentor	Students Assigned		
		Class	Roll No From ___ To ___	Total
1.	Prof. N.K Patel	F.Y.B.A. DIV- I	01 to 89	89
2.	Dr. K. A. Vyas	F.Y.B.A. DIV -II	01 to 75	75
	Dr. A.L.Tandel	F.Y.B.A. DIV -II	76 TO 135	60
3.	Prof. M.G.Thanki	S.Y.B.A. DIV- I	01 to 48	48
4	Prof. A.L.Mehta	S.Y.B.A. DIV -II	49 to 105	65
5	Dr. I.P.Patel	T.Y. B.A. DIV-I	01 to 40	40
6	Dr. J.C.Parmar	T.Y. B.A. DIV-II	41 TO 80	40
7	Prof. J.I.Desai & Prof. Parul Bhanvadiya	F.Y. B.Com DIV- I,	01 to 137	137
8	Prof. J. A. Patel & Prof. Reepal Tandel	F.Y. B.Com DIV- II	138 to 273	135
9	Dr. Gazala Shaikh	F.Y. B.Com DIV- III	274 to 356	82
10	Dr. R. B. Mehta & Dr. J.C.Parmar	S.Y.B.Com DIV I	01 to 150	150
11	Dr. A.B.Naik & Prof. Nidhi Vaidya	S.Y. B.Com DIV- II	101 to 249	149
12	Prof. K. M. Gohil & Dr. I.P.Patel	S.Y. B.Com DIV- III	250 to 393	143
13	Prof. M.B.Machhi	T.Y.B.Com DIV I	01 to 75	75
14	Prof. Jay Mistry	T.Y.B.Com DIV I	76 TO 144	70
15	Prof. Bhargav Paghadal	T.Y.B.Com DIV II	145 to 205	60
16	Prof. Urvashi Tiwari	T.Y.B.Com DIV II	205 TO 261	55
17	Prof. Parul Bhanwadia	F.Y.B.Com (EM)	01 to 52	52
18	Prof. Nidhi Vaidya	S.Y.B.Com (EM)	01 to 51	51
19	Prof. Reepal Tandel	T.Y.B.Com (EM)	01 to 37	37
20	Prof. K.P.Chavda	MA (ECONOMICS)	01 to 74	74
21	Prof. Parul Bhanwadia	M.Com (EM)	01 to 12	12
22	Dr. M.U.Daru	M.Com (GM)	01 to 88	88

Note:

1. Students, who are having stress related issues our faculty Dr. Khyatiben A. Vyas from Psychology, help then Psychological to overcome through Personal cancelling.
2. Following senior students also guide & help other junior Students in all sphere
 - Heena Nandwana
 - Halpati Bahvik.
 - Bharwad Dhruvil
 - Aprana Toppo

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Rofel Commerce College, Vapi

COUNSELLING

Annual Report

2022-23

Programme: Mental health Counselling

Sr. No	Name Of Mentee	Class/Roll No.	Problem	Action Takes	Remark
1	Dixita Damania	TYBCOM (EM)	Family issue, not interested in studies due to medium problem	Dr. Reepal Tandel gave her counselling and motivated her to continue studies. She has been given a new idea to develop creativity. She is good at organizing events.	Student is happily married.
2	Aarti Nayka	F.Y.B.Com (GM)	Low confidence due to appearance and social fear	Dr. Gazala Shaikh gave successful counselling to the girl and make her understand that god has given everyone a unique features. Also inspired her to be social that will give her more people to connect and more chances to get success.	The girl afterwards appeared and cleared SCOPE exam, also scored well in university exam and socially active.
3	Taslim Khan	T.Y.B.A	Family issue, stress due to financial problem	Dr. I.P.Patel Helped her paying fees of the college, and inspired her to study further.	Student is doing external study along with part time job
4	Nalina Patel	S.Y.B.Com	The student wants to keep it private	Dr. R.B Mehta gave her a counselling regarding her issue.	



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ACADEMIC YEAR-2023-24

NOTIFICATION OF CONSTITUTING MENTORS

The following faculties and seniors are hereby allotted the duty of mentors to the students assigned. They are bound to follow the instruction given by the principal. The quarterly report of the mentoring students has to be submitted to the principal.

Circular: (For mentoring system) Academic Year: 2023-24

- In order to maintain uniformity in giving instructions to students, all counselors are requested to cover the following in their meeting with the Students.
- For the smooth administration of the system, senior students are allotted under each mentor.
- The counseling has to counsel the group for the whole academic year.
- Regular counseling report will be submitted at the end of the year. Keep update in Whats app group, and strict secrecy has to be maintained regarding student's issue.
- More attention needs to be paid to students who are irregular.
- All Counselors are requested to conduct the counseling every fortnight at a fixed venue decide by the counselor.
- It has been seen that quite a few students are not aware of the counselor's name. Hence all counselors are requested to start off by introducing themselves and sharing their phone number.
- Instruct and guide the students regarding mentor system, provide them emotional, moral support. If any student have any financial issue regarding fees payment, discussed it with principal to solve the issue.
- Assure students that they can trust you and their private life will be kept private only.
- Explain the importance of adequate attendance, Give a brief idea about how subjects are allotted at Semester III and what career opportunities are available in this field.
- Inform them about add on, certificate courses, NEP-2020, Research Centre, Innovation Club, Placement that has been offered by the institute. Insist on wearing of ID Cards.
- Inform them about opportunities available in co-curricular activities like NSS, NCC.
- Inform them about Wi Fi, Intranet and other facility. Explain Academic System & Examination pattern.

**Details of mentor and Allotted Students for Academic and stress Related Issues
Academic Year: 2023-24**

Group No.	Name of Mentor	Students Assigned		
		Class	Roll No From ___ To	Total
1.	Dr. A.L.Tandel	F.Y.B.A. DIV- I	01 to 60	60
2	Prof.M.G.Thanki	F.Y.B.A. DIV- I	61 to 120	60
3	Dr. K. A. Vyas	F.Y.B.A. DIV -II	121 to 204	83
4	Prof. N.K.Patel	S.Y.B.A. DIV- I	01 to 47, 61 to 83	70
5	Prof. A.L.Mehta & Dr. Gazala Shaikh	S.Y.B.A. DIV -II	101 to 204	103
6	Dr. I.P.Patel	T.Y. B.A. DIV-I, II	01 to 29, 51 to 68	47
7	Dr. J.C.Parmar	T.Y. B.A. DIV- III	101 to 154	54
8	Dr. M.U.Daru	F.Y. B.Com DIV- I	01 to 70	70
9	Dr. R.B.Mehta	F.Y. B.Com DIV- I	71 to 140	70
10	Dr.J.A. Patel	F.Y. B.Com DIV- II	141 to 230	90
11	Prof. K.P.Chavda	F.Y. B.Com DIV- II	231 to 310	80
12	Prof. M. B. Machhi & Dr. K.A. Vyas	S.Y.B.Com DIV I	01 to 150	150
13	Dr. A.B.Naik & Prof. K.P.Chavda	S.Y.B.Com DIV II	151 to 310	160
14	Prof. J. I. Desai	T.Y.B.Com DIV I	01 to 70	70
15	Prof. Jay Mistry	T.Y.B.Com DIV I	71 to 140	70
16	Dr. Reepal A.Tandel	T.Y.B.Com DIV II	141 to 210	70
17	Dr. Gazala Shaikh	T.Y.B.Com DIV II	211 to 285	74
18	Adv. Sonal Panchal	T.Y.B.Com DIV III	286 to 356	70
19	Prof. Ekta Shah	F.Y.B.Com (EM)	01 to 43	43
20	Prof. Nidhi Vaidya	S.Y.B.Com (EM)	01 to 45	45
21	Prof. Parul Bhanwadia	T.Y.B.Com (EM)	01 to 42	42
22	Dr. K.P.Chavda	MA (ECONOMICS)	01 to 54	54
23	Prof. Parul Bhanwadia	M.Com (EM)	01 to 24	24
24	Dr. M.U.Daru	M.Com (GM)	01 to 82	82

Note:

1. Students, who are having stress related issues our faculty Dr. Khyatiben A. Vyas from Psychology, help then Psychological to overcome through Personal counselling.
2. Following senior students also guide & help other junior Students in all sphere
 - Pavan Pagare
 - Nilima Sharma.
 - Siddhi Bhanushali
 - Meet Damaniya
 - Monil Patel

Smt. C. D. Jhobalia Rofel Arts and Smt. I. S. R. Achchhariwala

Rofel Commerce College, Vapi

COUNSELLING

Annual Report

2023-24

Programme: Mental health Counselling

Sr. No	Name Of Mentee	Class/Roll No.	Problem	Action Takes	Remark
1	Yadav Pooja	TYBCOM (EM) 39	Stress due to family issue, brother is having kidney fail, Financial issue, poor background	Prof. Parul has given emotional support, motivate her to go for NCC and career counselling.	Student attended NCC camp and tried focusing on her studies.
2	Dubla Sumit Jasvantbhai	TYBCOM (DIV-I) 63	He lost his leg in an accident, mental stress	Prof. J.I.desai Provided emotional counselling, motivated him to attend the examination and to focus on career. Even Principal maam and Prof. Desai has provided Financial support during his accident issue.	Students positively attended the final year exam and feels confident after the counselling
3.	Salat Yukti	TYBA 24	She is mentally challenged kind of student	Prof. N.K Patel helped her at every stage of her studies where she feels difficult to cope up.	The student is happily studying
4.	Ilesh Patel	TYBCOM (DIV-2)	Mental Health issue, Slow learner	Dr. Reepal Tandel and Adv. Sonal Panchal motivated him to learn slowly and steadily, helped him share his inner emotions, and develop his inner strength.	The student is happily studying
5.	Many Past students.	Past Student	Student wants to keep it private	Dr. K.A.Vyas gave a successful counselling and positive attitude to live life.	Happy and positive

