

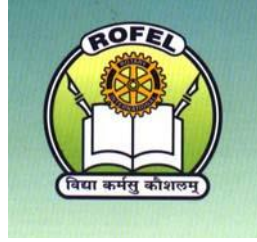
Statutory Declaration

under Section 4(1) (b) of the RTI Act, 2005

**SMT. C.D.J.ROFEL ARTS AND SMT. I.S.R.A. ROFEL
COMMERCE COLLEGE, VAPI**

NAAC Re-accredited “B” grade,

3 stars in Gujarat State institutional Rating Framework



Address: ‘Rofel Campus’ Namdha Road, P.B.No. 67, Vapi (west) 396191

Contact Detail: 9825325654

Email: rofelac@yahoo.com

Website: rofelacc.org

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under Section 4(1) (b) of the RTI Act, 2005

The particulars of the organization

No.	Title of the Details.	Particulars
1	Name of the Organization	Smt. C.D.J.Rofel Arts And Smt. I.S.R.A. Rofel Commerce College, Vapi
2	Address	‘Rofel campus’ Namdha Road, Vapi (W) 396191
3	Contact Detail	Contact Detail
4	Email	rofelac@yahoo.com
5	Website	rofelacc.org
6	Approved by.	UGC 2(f) and 12(b)
7	Affiliated to:	Veer Narmad South Gujarat University, Surat (Gujarat)
8	Principal	Dr. Hemali A. Desai
9	Working Hours:	College Has two shifts. Grant-in aid Timings: 7: 45 to 12: 45 Self-finance (EM): 12:00 to 4:00 Office Hours: 8:00 to 4:00
10	Holidays :	The College shall remain closed on Sundays and Public Holidays as declared by the Veer Narmad South Gujarat University and Government of Gujarat
11	Courses Offered.	B.Com (Gujarati Medium and English Medium) M.Com with Accountancy (Gujarati Med. & English Med.) B.A with Economics, Psychology, History (Gujarati Med.) M.A With Economics (Gujarati Medium)

History of the Institute:

For a long time, Vapi and its neighboring villages had been suffered without the facility of the higher education. Students form Umargam and far off villages had to go to Valsad or Pardi to receive higher education. And due to acute competition, if they didn't get admission, they had to compromise with their fate and their career.

In 1989, to solve this problem of higher education, and to gift the society with a new higher education college, ROTARY FOUNDATION FOR EDUCATION AND LEARNING (ROFEL), ESTABLISHED BY Rotary Club, Vapi took an initiative. As a result of this Rofel Arts and Commerce College started in a rental building at Bholebaba Asharam in 1989.

We constructed its own building with the help of Vapi municipality, well known lawyer of Valsad late shri Bhagwanbhai Khandubhai Desai and his family members for the name of Smt. Chanchlaben Dharamshi Jobhalia Arts College, reputed businessman of Vapi Shri Mahendrabhai Jobhalia (Girnar Packaging) gave a handsome donation. And for the name of Smt. Indiraben Shantilal Raichand Achchhariwala Commerce College Sheth Shri Shantilal Achchhariwala, a well-known donor from the village of Achchhari near Vapi, gave a good sum of donation. In this way, Rofel College shifted into its own building on the very next year of the establishment.

With the very ambitious step of the Rofel Trust Vapi, hundreds of students living in Vapi, its neighboring Villages and tribal people got the facility of Higher Education at their doorstep.

Today also, with the continuous efforts of the management and with help of U.G.C Aids, the college is having its own large library hall, and the facility of girls' hostel. We have indoor and outdoor sports ground, with modern equipment's.

College has a well-equipped Language Lab for the systematic learning of English Language and Spoken English Center, on successful completion of the course students can get the certificate from the Cambridge University, U.K. With co-curricular activities, the college is in constant effort of all round development of its students. There is a combined effort of management and College staff for making its students sincere, responsible citizen and a human being of a high moral character for the development of the country.

Looking at the global employability need and make students more compatible with the recent global environment; we are starting this new venture of B. Com English Medium Self Finance division. We hope that this will help students to mould their career in a better way...

Rofel Arts and Commerce College is Established in the year 1989 by Rotary Foundation for Education and Learning Trust, affiliated to VNSGU, Surat. The college is located that covered nearby 100 villages. Students from Different area like rural, village, industrial, from different culture tradition are getting knowledge with oneness and unity. The college is a kind of boon for those families who are from interior villages, whose first generation is getting chance to enhance themselves with the world.

The college is having approx. 1500 students' strength, in which more than 60% of students are girls. And it followed Gujarat government policy of reservation, so above 50 % students are from reservation category (SC/ST/OBC).

Our institute is running Under Graduation (UG) and Post-Graduation (PG) courses in ARTS and Commerce faculty in both Gujarati and English medium. Courses like B.A. & M.A (Economics) in Gujarati medium and M.Com with Accountancy in English medium is

available in our institute. In addition to that Rofel Trust is offering B.C.A, B.B.A, M.B.A, B.Pharm, M.Pharm, B.Sc, M.Sc (Nursing) Self-financed Courses for Various student's interest and Bright future.

The college is accredited NAAC in 2007, and re-accredited in 2014. In addition to that our college is re-accredited Academic and Administrative Audit (AAA) in 2015 by KCG and Gujarat Government.

Our institute is having facilities like Psychological lab & Counselling center, Multimedia Room, that is actually Virtual classes, Girls Common room, Highly Enriched library, language Lab, Computer Lab, Sports Room, Udisha Club, Guidance Centre for M.phil and Ph. D for betterment of students, to make learning process more inspiring and interesting for them.

NSS, NCC, Personality Development (Interview Skill), Remedial Class, Sports Events, Cultural Events, Women Empowerment (Self Defense Training) are our regular projects. Our institute introduced Cooking and Beautician Courses for girls for their interest and future development. One of our students achieved a chance of NCC RD parade last year. Two of our students got 'Best volunteer' award from Gujarat Government.

College used to arrange different workshops and lectures on Soft Skill, Competitive Exam, Career Guidance for making our students more responsible, confident, social and good citizen of India.

Students take part in different sports and cultural Activities at colleges well as university level. We have a big sports ground available for cricket and volleyball for student's physical fitness. We have indoor games and gym facility too. For last two years we introduced Music Class for our students for their mental growth. Yoga is our daily period for their better health. We have clean and hygienic atmosphere, clean drinking RO water for students.

College is having enrich library that has approx. 21142 books and 79 journals available for students. In addition to that we created BOOK BANK for poor interior Students who can have books whole year free of cost and study without any burden.

College every year published its prospectus and magazines that suggests we have transparent admission policy. Form this year onwards online admission process is being introduced for B.Com Admission. We followed almost all the rules of University. Every year college felicitate rankers for their academic achievements and trying motivate them for far better result in their future too. We introduce Industrial visit for our students so that they can have different perspective of career. Extra activity like Tally, Scope, GST, we make physisble for up gradation of our students.

Vision:

- Access to Wide range of opportunities
- Value oriented approach
- Empowering Women
- Expanding boundaries of Knowledge
- Building Not only Resume, But Skills.

Mission:

- Providing Holistic Education.
- Engaging our Rofelians in Community of Faith
- Make learners capable to walk with global world, facing challenges victoriously.
- Development of Rural Area.
- Transform Young Minds into competent Professionals with good human Ethics.

Core Values:

Respect: Value every individuals with words and actions.

Skill: Get skilled, be somebody, be useful to yourself, parents and community.

Commitment: to quality, lifelong learning, enterprise, dignity of labor, & integrity.

Efforts: never give up.

Responsibility: Being capable and accountable for maximum duties.

Strategies:

- Hard work
- Learning Environment.
- Dedication
- Goal of Excellence
- Discipline.

RTI ACT

A landmark historical RTI Act came into force from 12th October, 2005 (120th day of its enactment on 15th June,2005). This RTI Act could be termed as a 'social revolution'. This is recognized by the Supreme Court as a part of the right to freedom guarantee in the constitution. The College has constituted the PIO and APIO Committee with the following members.

No.	Name of the Staff	Designation	Contact	Email.
1	Prin. Dr. H.A Desai	Principal	9825140508	Desaihemalir1@gmail.com
2	Dr. R.B. Mehta	Associate Professor		
3	Dr. K. A Vyas	Associate Professor		
4	Prof. N.K.Patel	Associate Professor		

Objectives of the Committee:

- To Monitor the day-today functioning of the Institution
- To identify work practices which are conducive to the efficient functioning of the Campus.
- To examine the availability of financial resources and infrastructure. •
- To provide for setting out the practices regime or right to Information for Citizens to secure access to information.
- To promote accountability and transparency in the smooth and effective functioning of the Institution.

Powers and Duties of the Committee members:

1. PIO- Principal: She is the Chief Representative of the management and Head of the College. She looks into the whole functioning of the institution and is responsible for the overall affairs of the college. All citizens shall have the right to information accessible and hence the PIO attends to the rights of the applicant, scrutinizes the information sought, examines its urgency and ensures the disposal of the request within prescribed time period.

2. APIO-Assistant Public Information Officer: They co-ordinates with the PIO by all means in receiving and forwarding the applications of the seekers and ensures the delivery of the information to the applicants.

RTI Act 2005 Link: <https://rti.gov.in/rti-act.pdf>