

**Smt. C.D.Jhobalia Rofel Arts and Smt. I.S.R.Achchhariwala Rofel
Commerce College, Vapi
NAAC re-accredited "B+" grade
Academic Year 2022-23
IQAC Meeting
01/10/2022**

On 1/10/2022 a meeting of IQAC was held at 12 o'clock in the office under the chairmanship of Principal for the following agenda.

Agenda:

1. Regarding Gandhi Jayanti celebrations on 2nd October
2. Regarding holding Garba competition of students on Navratri
3. To request and inform the Trust for repairing of college building
4. For conducting offline Internal Exams for F.Y.B.A./B.Com. Sem – 1 and M.A. / M. Com. Sem – 1
5. Regarding conducting University Examinations
6. Planning of various activities of Azadi ka Amritamahotsav and uploading of the activities on Cogent
7. Regarding sports coaching camp/ Physical Education during Diwali vacation
8. For review of the work done from July 22 to October 22
9. Regarding Innovation club and SSIP activities
10. Regarding planning of the activities to do under the National Games
11. For the preparation of curriculum of University's soft skills course on Swami Vivekananda
12. Submission of AQAR for the current academic year
13. Encouraging staff members to attend conferences and publish research papers

Resolutions:

The following resolutions were approved for the above matters.

1. Dr. Jagdishbhai Patel, professor in Physical Education and NCC CTO, is entrusted with the responsibility of celebrating Gandhi Jayanti on October 2.
2. The responsibility to arrange and do the necessary work for Garba competition for students during Navratri is handed over to Dr. J. C. Parmar.
3. Maintenance Committee is asked to prepare a report for the repairing of the college building. It was decided to inform the Trust afterwards with the report.
4. It has been decided to start the internal examination of F.Y.B.A./B.Com. Sem - 1 and M.A. / M. Com. Sem - 1 from 10th October 2022.
5. Superintendents of Examinations have been assigned to conduct the VNSG University examination of S.Y.B.A./B.Com. Sem - 3, T.Y.B.A./B.Com Sem - 5, and M.A./M.Com. Sem - 3 in October 22.
6. It has been decided to hand over the task of planning of various activities of Azadi ka Amrit mahotsav and uploading of activities on Cogent to Co-ordinator Pro. J. I. Desai.
7. Dr. Jagdishbhai Patel has been appointed for planning various sports activities under Fit India during Diwali vacation.
8. From July 2022, the college is running Certificate Courses and GSIRF, NIRF ARIIA, AISHE. These activities have been reviewed.
9. Dr. K. A. Vyas and Prof. M. B. Machhi are assigned the task to do various activities under Innovation Club and SSIP.
10. It has been decided to assign Dr. Jagdishbhai Patel to do various activities under the National Games, an initiative by the Government of Gujarat.
11. It has been decided to assign Dr. A. L. Tandel to preparation of curriculum and necessary reading material for Veer Narmad South Gujarat University's soft skills course on Swami Vivekananda.

12. Prof. Keopal Tandel has been entrusted with the task of submitting AQAR for the year 2021-22 by 30/10/2022.

13. It is decided that the staff members will tell to go to the conference and to publish research papers and to attain Ph.D. to non Doctorate staff.

Apart from the above agenda, the following agenda presented by the chair has been approved.

NAME	DESIGNATION	SIGN
PRIN. DR. H. A. DESAI	Chairman	
DR. M.U.DARU	Co-ordinator	
SHRI. DEEPAKBHAI SHAH	Trustee	
DR.I. P. PATEL	Member	
PROF. N. K. PATEL	Member	
PROF. M. B. MACHI	Member	
Prof. BHARGAV PAGHADAL	Member	
SMT. HIRAL PATEL	Member	

