

IQAC Meeting.

31.12.19

On 31.12.19, IQAC Meeting Was convened at 12.00 p.m. in the chamber of the college under the chairmanship of principal, Dr.H.A.Desai to discuss following agenda:







1. Organise internal Examination.
2. To arrange and organise "Annual day" at college level.
3. Celebration of 26th January (Republic Day)
4. Regarding submission of NAAC'S SSR.
5. Disposal of old computers and accessories.
6. Ensure participation of students to different colleges under Saptdhara.
7. Organise guest lectures.
8. To decide policy regarding campus placement.
9. To conduct and organise industrial and educational tour for students.
10. As the institute is entering in to the third cycle of NAAC, decision is made to repair,construct various physical facilities
11. To appoint Mr.Sheetal Gosai of corporate sector as IQAC member.
12. Organise programmes for "Personality Development" for English medium classes.
13. Regarding Finishing school workshop.
14. Conducting Tally, GST certificate course.
15. Organise "Self Defence" Programs.

RESOLUTIONS

Following resolutions have been adopted for above-mentioned agenda:

1. Examination committee has already intimated holding Internal examinations of PG and UG on 24.2.20 and 2.3.20 respectively
2. Cultural committee has been assigned to organise Annual Day on tentative date 13.3.20.
3. Assign NSS/NCC/PT teachers to celebrate 26th January, 2020 (Republic Day).

4. Decided to acquaint different committees regarding on-line submission of SSR for NAAC.
5. Decision taken to replace or auction outdated, old computers and accessories.
6. Entrust responsibility to Dr. J.C.Parmar, coordinator Saptadhara to ensure entry of students in various competitions for different collage and Youth festival.
7. Resolved to assign Dr.V.S.Phatk and prof.M.B.Machhi to organise interviews for different companies for placement Mr.Jagjot Singh has been given responsibility to organise "Govt-sponsored" "Megha Job Fair".
8. Assigned teachers belonging to different departments to arrange guest lectures for various subjects.
9. Resolved to assign Prof.J.I.Desai and Prof Parul Bhanavania to arrange industrial visits and Education tours for English and Gujarati medium students.
10. Resolved to entrust Dr.H.M.Tandel for renovation as well as repair work of college garden, washroom repairing, library ceiling, lights, fans and electrical works in the process of NAAC'S lights 3rd cycle.
11. Unanimously resolved to appoint shri sheetal Gosai of corporate sector as IQAC member.
12. Prof. Parul Bhavadia has been assigned responsibility to organise 3-day personality Development programme.
13. Prof A.L.Metha has been assigned responsibility to organise 2nd batch of 3rd competent of finishing school programme.
14. Resolved to assign Dr.R.B.Metha, coordinator to organise Tally certificate course.
15. Dr.A.L.Tandel has been assigned responsibility to conduct Self Defense training classes.

<u>Name</u>	<u>Signature</u>
1. Prin.Dr H.A.Desai Chairperson	
2. Dr.M.U.Daru Co-ordinator	
3. Dr. H.M.Tandel	
4. Prof.I.P.Patel	
5. Prof.N.K.Patel	
6. Dr. V.S. Pathak	
7. Sri Subhashbhai Panchal - Trustee	
8. Srimati Hiral Patel - Ex- student	